

# UPSHUR COUNTY STATUS/PAYROLL CHANGE REPORT

PLEASE NOTE THE FOLLOWING CHANGE(S):

Effective Date 2/1/18 Dept. 499  
 Employee Amanda Skinner  
 Emp. ID# 2013

X	CHANGE(S)	FROM	TO
	Rate	No change	
	Department		
	Position		

New/Existing Position: Part Time

REASON(S) FOR THE CHANGE(S)		BY	DATE
<input type="checkbox"/>	Hired		
<input type="checkbox"/>	Introductory Period Ended		
<input type="checkbox"/>	Promotion		
<input type="checkbox"/>	Raise		
<input type="checkbox"/>	Re-evaluation of Job		
<input type="checkbox"/>	Longevity Increase		
<input type="checkbox"/>	Anniversary Date		
<input type="checkbox"/>	YRS / \$		
<input type="checkbox"/>	s/m		

FILED  
 TERRI ROSS  
 COUNTY CLERK  
 2018 JAN 31 AM 9:17  
 RECEIVED  
 JAN 25 2018  
 UPSHUR COUNTY  
 TREASURER'S OFFICE

Comments: Increase Amanda's hours to 40/week, temporarily, until Brandy Davis returns from her vehicle accident.

Approved by: Laura Howell Date: \_\_\_\_\_